

# Sun Tran...driven to go the extra mile!



## CUSTOMER SERVICE REPRESENTATIVE

**CLOSING DATE:** Open Untill Filled

**SALARY:** \$15.00 per hour

### QUALIFICATIONS:

Applicants must have a high school diploma/equivalent, a current driver's license and a minimum of three years customer service experience. Must have the ability to make presentations, good writing skills and be computer literate. Must be able to work weekends and holidays. Hours vary; will be scheduled to work 8-hr shifts between 6 a.m. and 7 p.m., Monday through Friday, and/or 8 a.m. to 5 p.m. Saturday and Sunday with two consecutive days off during the week. Knowledge of Sun Tran's routes and bi-lingual preferred due to the high volume of Spanish-speaking callers.

### MAJOR FUNCTIONS:

Individuals provide route and schedule information over the phone. Responsible for providing current information on routes, programs, special events, policies and related information.

### BENEFITS:

Benefits include paid medical and dental (includes dependents), vacation, sick leave, paid holidays and a matching 401K pension plan. EOE

### TO APPLY:

Apply at 3910 N Sun Tran Blvd, or download an application form from our website at [www.suntran.com](http://www.suntran.com) and fax it to 520-293-3348, or e-mail it to [tiana.nesbitt@tucsonaz.gov](mailto:tiana.nesbitt@tucsonaz.gov). Employment hours are 9:00 a.m. to 4:00 p.m., Monday through Friday. No phone calls please.

If selected for this position, Sun Tran requires a background investigation in all federal, state, county, and city justice courts plus a pre-employment drug screen.

We are an Equal Opportunity/Reasonable Accommodation Employer

