



TRANSIT SECURITY MANAGER

Opening Date: January 21, 2025

Closing Date: Open Until Filled

Salary: \$71,339-\$89,173

The Transit Security Manager performs a lead role in the Safety and Security Department within Sun Tran, Sun Link, and Sun Van (i.e., transit agency). This position is responsible for managing the day-to-day security requirements of within the transit system inclusive of planning, developing, implementing, evaluating, and modifying a comprehensive regional security program plan to ensure a safe and secure transit environment for surface transportation system passengers, visitors, employees, and facilities. Responsible for developing and maintaining the System Security and Emergency Preparedness Plan (SSEPP) as well as assessing, analyzing, and developing a plan for short, medium, and long-range security program management. This will include developing a plan to manage a combination of security services contractor(s), in-house security, law enforcement (outsourced), and/or law enforcement (in-house). Confers with and coordinates program activities with regional agencies, Director of Safety and Security and other federal, state, and local agencies to administer the transit system's security program. Assesses, manages and responds to security, safety, and emergency incidents as needed.

ESSENTIAL FUNCTIONS

- Ensures that staff executes security standards. Manages the day-to-day contract of the security contract.
- Manages loitering at transit centers and bus stops daily and develops plans to mitigate these issues.
- Ensures security compliance with all company, client, federal, state, and local regulations, policies, and procedures and all related record keeping and reporting requirement are met and maintained.
- Develops, plans, and establishes the organizational structure, governance and hierarchy of Transit Security Department including developing and implementing policies, procedures, standards and guidelines for the efficient means to accomplish best possible service to the transit public.
- Monitors legislative and other developments that affect the security program; evaluates alternatives and develops and recommends policy, staffing and procedural changes to meet defined needs; modifies security program plans and associated documents as required; ensures that all changes are distributed to the proper authorities, contractors and staff.
- Collaborates with the Director of Safety & Security to oversee all aspects of Sun Tran/Sun Link/Sun Van's System Safety and Security Program elements in such diverse areas as workplace occupational safety; identifies workplace security threats at facilities occupied by transit employees and provides corrective action alternatives that comply with federal, and state required Safety, Security, Health and Environmental programs.
- Manage projects (e.g. security camera replacements), manage/monitory ongoing tools (e.g. security cameras, work orders for repairs/maintenance of security cameras, on-board video surveillance camera use, etc.). Also, any special projects needed for Sun Tran, Sun Van or Sun Link. They will also need to be able to train staff in reasonable de-escalation techniques and strategies for decreasing violence on public transit.

- Provide support and expertise to Sun Tran/Sun Link/Sun Van Operations. Applying advanced principles and practices of the assessment and protection of critical infrastructure.
- Oversees the investigation of security complaints submitted by management, employees, committee members, and the public and/or regulatory agencies; concurrent accident investigations, supplemental reporting and risk analysis assessment; evaluates concerns and alternatives, resolves complaints and makes recommendations to senior management for corrective action.
- Interfaces with local criminal justice agencies to pursue convictions of criminal activity on transit property or criminal acts against transit employees, and transit customers.
- Demonstrating a positive customer service orientation with both internal and external clients.

QUALIFICATIONS and EDUCATION:

Bachelor's degree in business or public administration, Law Enforcement, Safety or a field related to the work, AND five (5) years of progressively responsible professional-level experience related to the area of assignment, including two (2) years of supervisory experience in an area related to assigned program; OR, an equivalent combination of education and experience sufficient to successfully perform the essential duties.

- Advanced experience in principles and practices related to developing security programs.
- Experienced with principles of supervision, training, and performance evaluation.
- Familiar with principles of crime prevention through environmental design (CPTED).
- Experience with principles of performing threat and vulnerability assessments (TVAs) and implementing corrective action plans (CAPs).
- Pertinent federal, state, and local laws, codes and regulations, including basic requirements of the Americans with Disabilities Act (ADA) as it relates to public transit services.
- Computer applications such as Microsoft Suite and transit computer software is a plus.

This description is not intended to limit or in any way modify the right of management to assign, direct and control the work of employees under supervision. The listing of duties and responsibilities shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty. They are intended to describe the general nature and level of work being performed by individuals assigned to this position.

BENEFITS:

Benefits include healthcare coverage for employees and dependents, vacations, sick leave, paid holidays, and a generous retirement plan.

TO APPLY:

Apply at 3910 N. Sun Tran Blvd., or download an application form from our website at www.suntran.com and fax it to (520) 293-3348 or e-mail to suntranhr@tucsonaz.gov. Sun Tran's office hours are 9:00 a.m. to 4:00 p.m., Monday through Friday. If selected for any of the positions, the company requires a background investigation and a pre-employment drug screen.

We are an Equal Opportunity/Reasonable Accommodation Employer