# Sun Tran...driven to go the extra mile!



# **PARTS CLERK**

OPENING DATE: March 28, 2025 CLOSING DATE: Open Until Filled SALARY: \$17.55/hr (increases every contract year)

#### **QUALIFICATIONS:**

Requires a high school diploma/equivalent plus one year experience related to job tasks or equivalent. Must be computer literate. Must have a valid driver license.

## **MAJOR FUNCTIONS:**

Issue parts and tools and provide information to supervisors and mechanics. Utilize computer-based inventory management system. Type order price, description, etc., information into a computer terminal. Ship and receive parts and tools, routes and files paperwork. Other duties as assigned.

#### **BENEFITS:**

Benefits include health care coverage for employee and dependents – monthly premium 100% paid by the company, pension, vacation, sick leave, paid holidays, tuition reimbursement and annual uniform allowance.

## **TO APPLY:**

You may fill out an employment application at 3910 N. Sun Tran Blvd. from 9am to 4pm, Monday through Friday. You may also download an application from our website at <u>www.suntran.com</u>, and fax it to (520)293-3348, or email it to suntranhr@tucsonaz.gov.

